

SERVICE AGREEMENT

Edu-Safe LLC, & ISG - P.O. Box 1963 Springfield, Mo. 65801

This agreement is agreed to on the 25th day of September 2018 between Black Horse Pike Regional School District referred to hereafter as the "Client" and Edu-Safe LLC. doing business as The Instructional Solutions Group, hereafter referred to as ISG. The agreement provides for the below listed services to be delivered by ISG to the Client within the terms and specifications identified.

SERVICES:

- ISG will provide one day of professional learning on November 19, 2018, for staff of Black Horse Pike Regional School District with content to include restorative practices and classroom management.

TERMS AND SPECIFICATIONS:

- The Client agrees to provide compensation to ISG in the amount of Thirty-Two Hundred Dollars (\$3,200). Fee includes all associated travel expenses incurred by ISG.
- ISG will provide an invoice and W-9 to the Client at the time of services unless otherwise requested by Client.
- The Client will provide video and audio technology to include wireless microphone for speaker if necessary, LCD projector, screen, and internet connection.
- Client will duplicate handout material sufficient for the anticipated attendees. ISG will provide a master set of handout materials on or before November 12, 2018.
- Client may cancel this contract with thirty (30) business days' notice to ISG at the address listed on the contract. In case of cancellation, Client is responsible for all non-refundable expenses incurred by ISG prior to the cancellation date related to travel in preparation for the event.

Daniel Lewis

September 25, 2018

Instructional Solutions Group

Date

Black Horse Pike Regional School District

Date